



Request for placement on the National Project List must be approved by the [UMVIM Jurisdictional Coordinator*](#) which the project resides. That person will forward it to UMVIM-NCJ, 910 4th St., Suite G, Brookings, SD 57006, umvim-ncj@brookings.net, 605-692-3390, for posting to the list.

For UMVIM-NCJ office use only:

Project Number _____

Date Entered _____

U.S. Project Profile

Project Name: _____ Date of information _____
Street Address _____ Gen Adv. Spec # (if any) _____
City/ State/Zip _____ Conf Adv. Spec # (if any) _____

Phone () _____ Fax () _____ E-mail _____

If you would like to learn more about becoming an Advance Special project visit www.advancinghope.org

Primary Contact Person _____ **Backup Contact Person** _____

Office Phone () _____ Office Phone () _____

Home Phone () _____ Home Phone () _____

Mobile Phone () _____ Mobile Phone () _____

Email _____ E-mail _____

Groups Accepted:

Adult Y N
Jr High Youth Y N
Sr High Youth Y N
Individuals Y N
Families Y N
Team Size Maximum _____

Project Site Information:

RV Hookups on site? Y N
RV Hookups within reasonable distance? Y N
Is this a Certified Safe Sanctuaries Site? Y N
If a campground, is it a certified Safe Family Campground? Y N
Number of Teams Needed? _____
Project Cost Requested Per Team ? _____

Other Age/Group Size/Date Restrictions (if any)? _____

If you wish, attach additional information to this form

Project Description (Briefly describe the project and ministry focus to interest and inform prospective volunteers.)

Other Opportunities (Briefly describe any additional opportunities available for mission in addition to the project itself.)

Indicate any specific responsibilities and expectations of team leaders and volunteers, if any:

_____/_____

Jurisdictional UMVIM Coordinator/Date

_____/_____

Conference UMVIM Coordinator/Date

* <http://www.umcmission.org/Get-Involved/Volunteer-Opportunities/Find-Your-Volunteer-Coordinator/Find-Your-Volunteer-Coordinator>

United Methodist Volunteers in Mission (UMVIM) understand that there are many unique situations depending on the country and including difference areas within the United States and their culture.

Decisions are made on our “Best Practices”:

- 1. Have a trained UMVIM team leader;**
- 2. Comply with Safe Sanctuary Polices;**
- 3. Register and have health insurance that will cover where serving;**
- 4. Serve with UMVIM project.**

The following criteria for UMVIM projects will be flexible as it relates to different and specific situations. We also understand that the Team Leaders are a key component because of their given authority during their mission experience. UMVIM includes in its team leader training the importance of serving with one of the UMVIM projects and how to deal with conflicts or issues they may encounter.

Criteria for UMVIM Projects:

1. Must submit a complete Project Profile to UMVIM-NCJ that has been approved by the Conference UMVIM Coordinator and the Conference Board he/she relates to (usually the CBGM).
2. Must demonstrate that the project is working towards one or more of the four areas of focus: (leadership development in the Church, developing new congregations, partnering with the poor to alleviate and end poverty, and/or addressing health-related issues).
3. Must have a system of financial accountability and be able to provide teams with documentation of all receipts and disbursements if requested.
4. Should abide by the Child Protection Policy or Values Statement as adopted by the Conference where the project is located. Should demonstrate standards for child safety such as those stated in the Safe Sanctuaries Guidelines for Mission Projects found at http://umvim.org/send_a_team/usa/safe_sanctuary.html and how these policies or values will be implemented.
5. All project expenses shall be negotiated with teams.
6. Projects will be indicated by general categories only (e.g. construction; evangelism; medical; VBS; disaster response, teaching, community health, other).
7. Projects will indicate if Adults (A), Youth (Y), Jr High (Jr), Sr High (Sr), Young Adults (YA), Individuals (I) Families (F) are accepted.
8. Projects will indicate if RV parking is on the site or close by. (RV)
9. Projects will indicate which dates are best for volunteers, or just say year around.
10. Project profiles will be edited or deleted as it is recorded by conference in alphabetical order
11. The Project Site agrees to report teams/individuals that work with them to the Conference Coordinator at the end of each year. A report form will be provided by the Conference Coordinator for each project site.

I have read and agree to comply with the above criteria. Non-compliance with these criteria will result in removal of the project from the United Methodist Volunteers In Mission Project list.

Signature

Title

Date

Print Name

Indicate Annual Conference